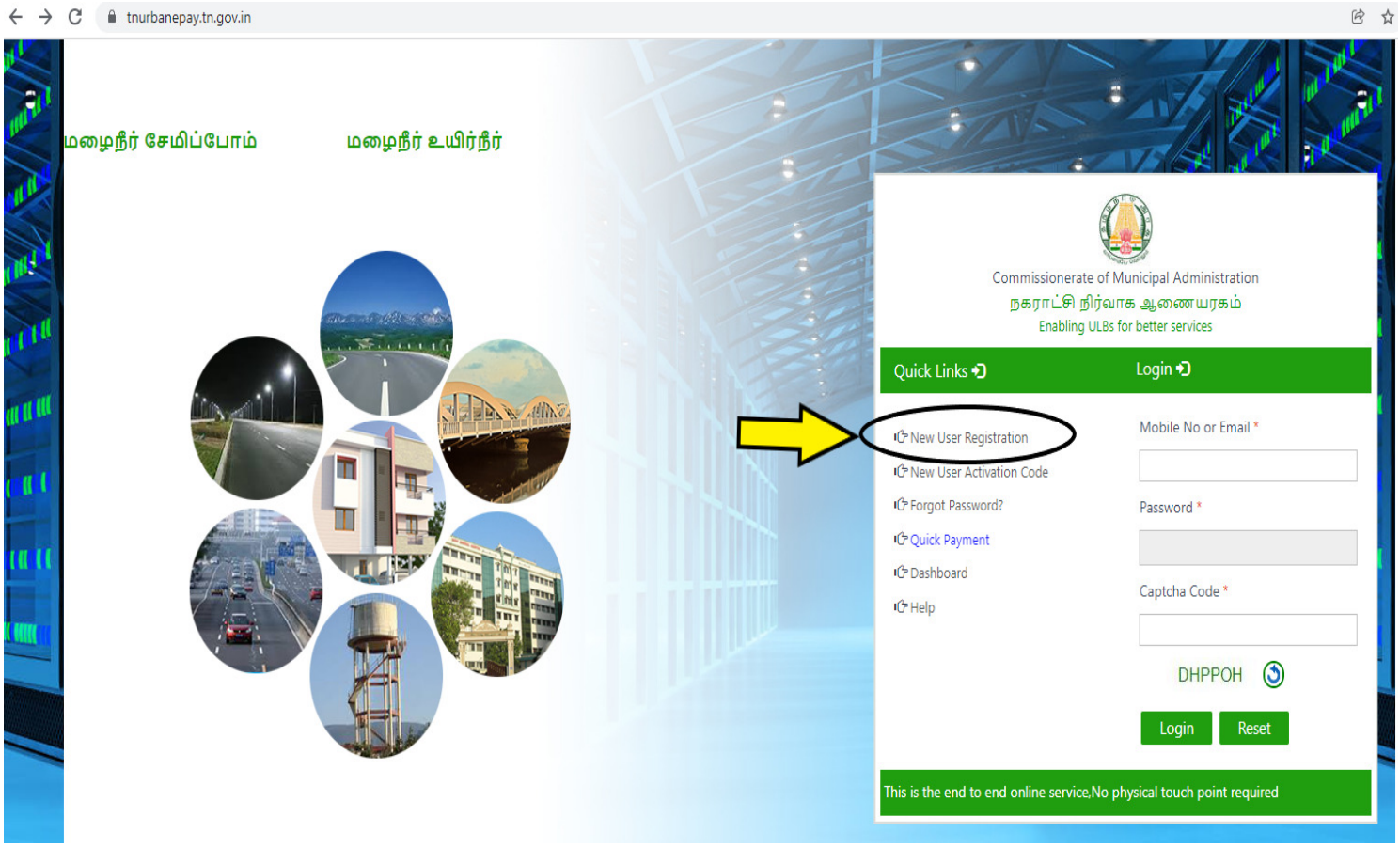
PROCESS TO APPLY NEW D&O LICENSE

STEP 1 **URL - https://tnurbanepay.tn.gov.in**

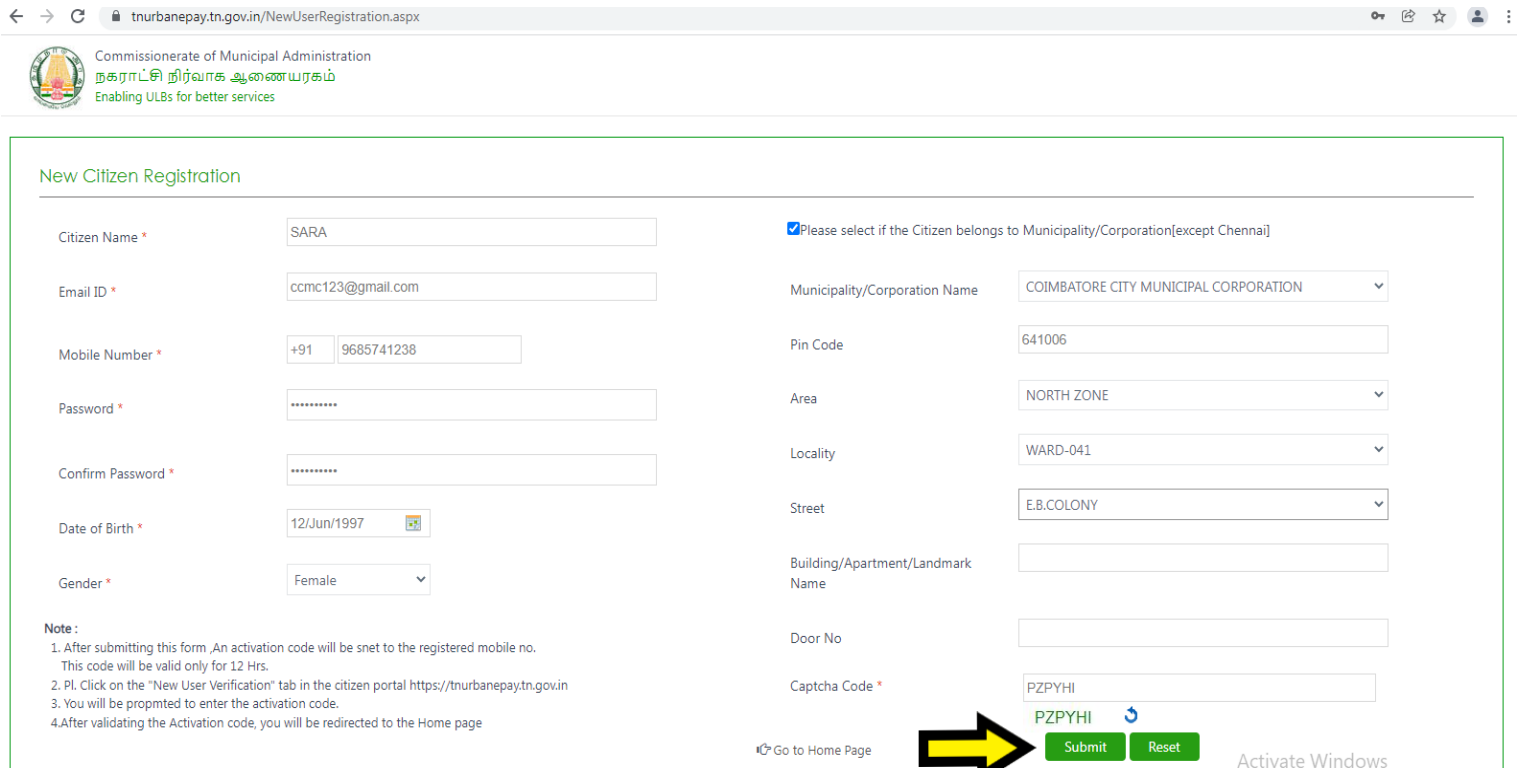
STEP 2 **SELECT : NEW USER REGISTRATION**



STEP 3

UNDER NEW REGISTRATION :

FILL THE USER DETAILS AND CLICK SUBMIT



STEP 4

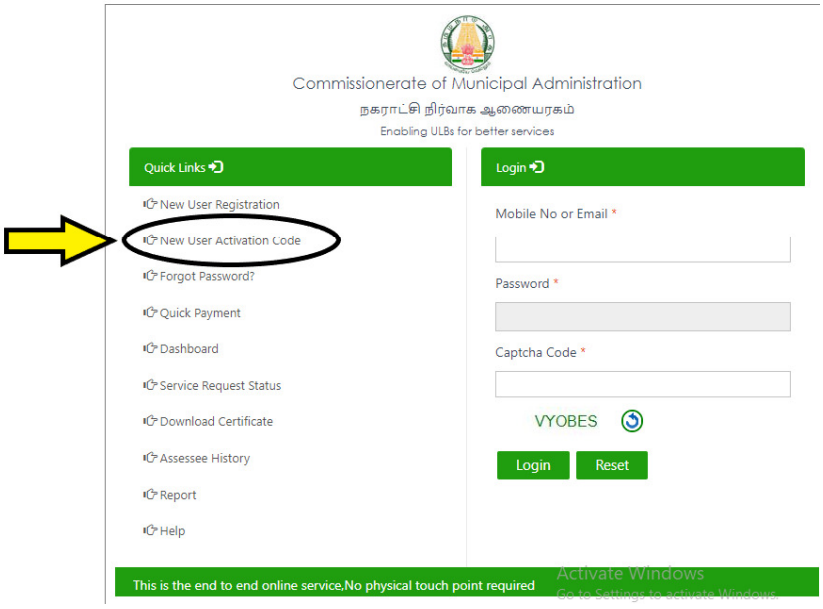
AFTER SUBMITTING : ACTIVATION CODE WILL BE SENT TO REGISTERED MOBILE NUMBER

STEP 5

CLICK →NEW USER ACTIVATION CODE IN HOME PAGE

tnurbanepay.tn.gov.in/LoginPage.aspx

மழைநீர் சேமிப்போம் மழைநீர் உயிர்நீர்

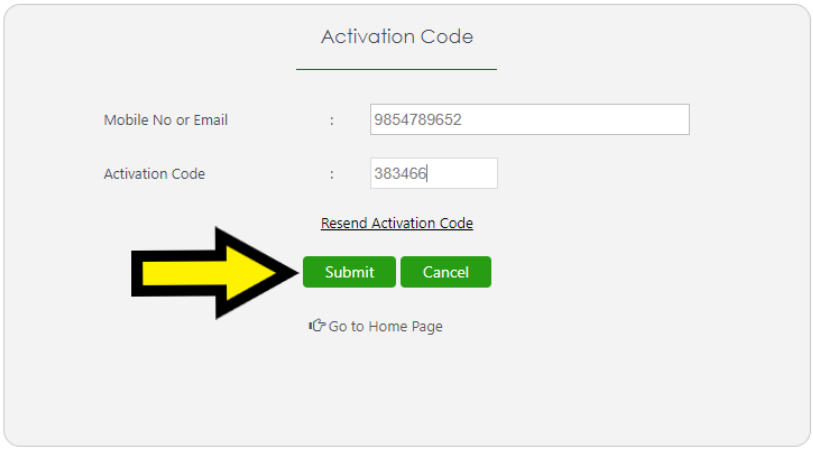


STEP 6

ENTER YOUR MOBILE NUMBER AND ACTIVATION CODE

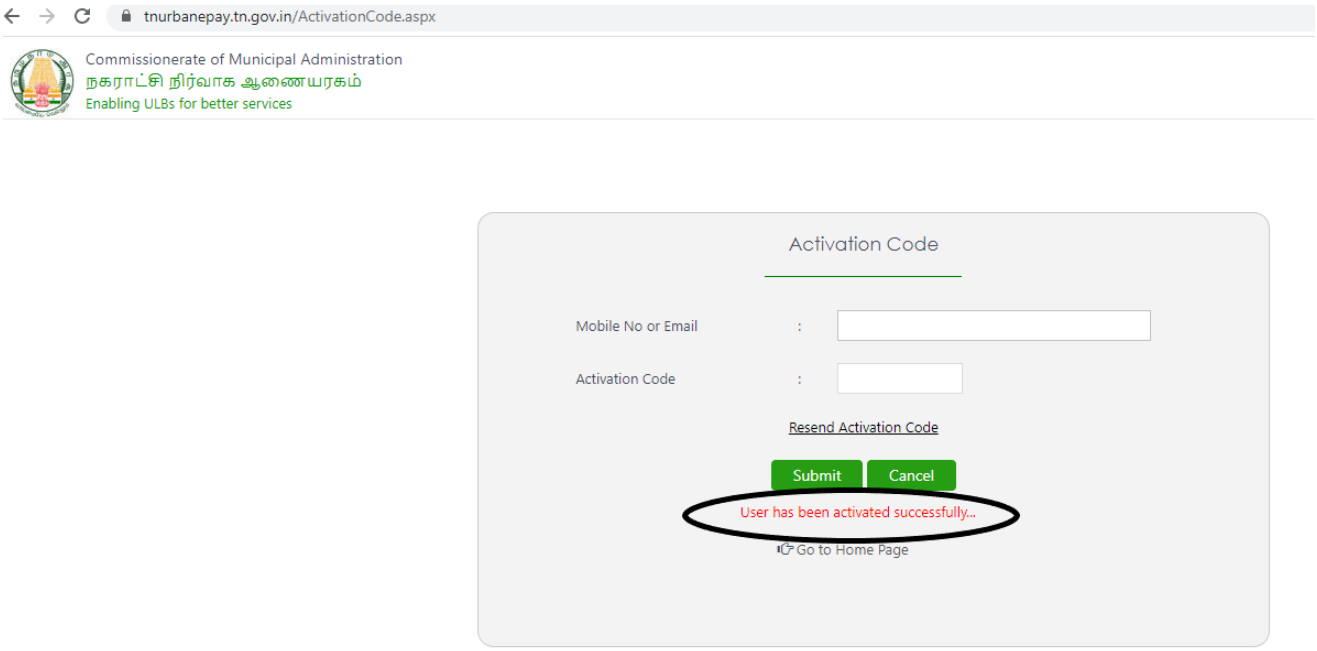
tnurbanepay.tn.gov.in/ActivationCode.aspx

Commissionerate of Municipal Administration
நகராட்சி நிர்வாக ஆணையரகம்
Enabling ULBs for better services



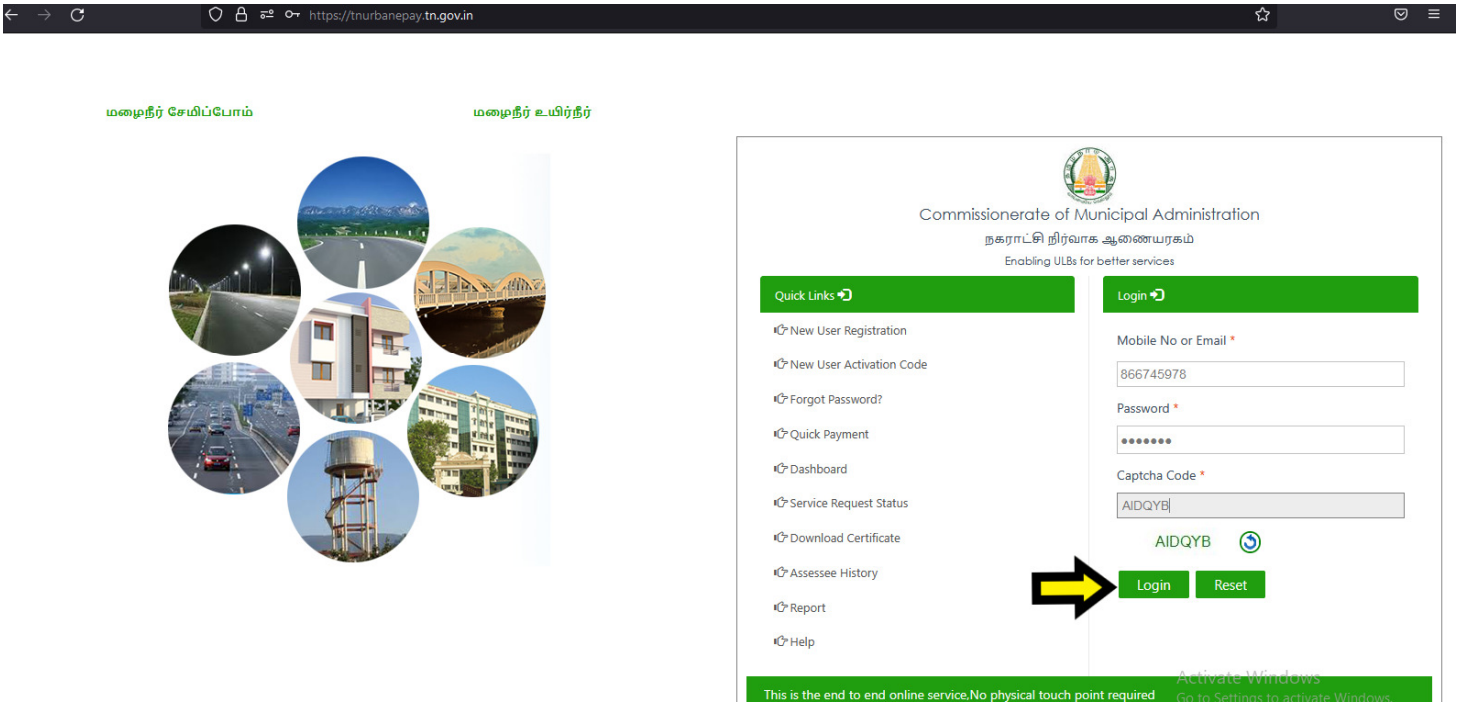
STEP 7

CLICK → SUBMIT , USER WILL BE REGISTERED SUCCESSFULLY



STEP 8

LOGIN WITH YOUR USERID AND PASSWORD



STEP 9

IN CITIZEN WEB PORTAL

CLICK → SERVICE REQUEST → CREATE

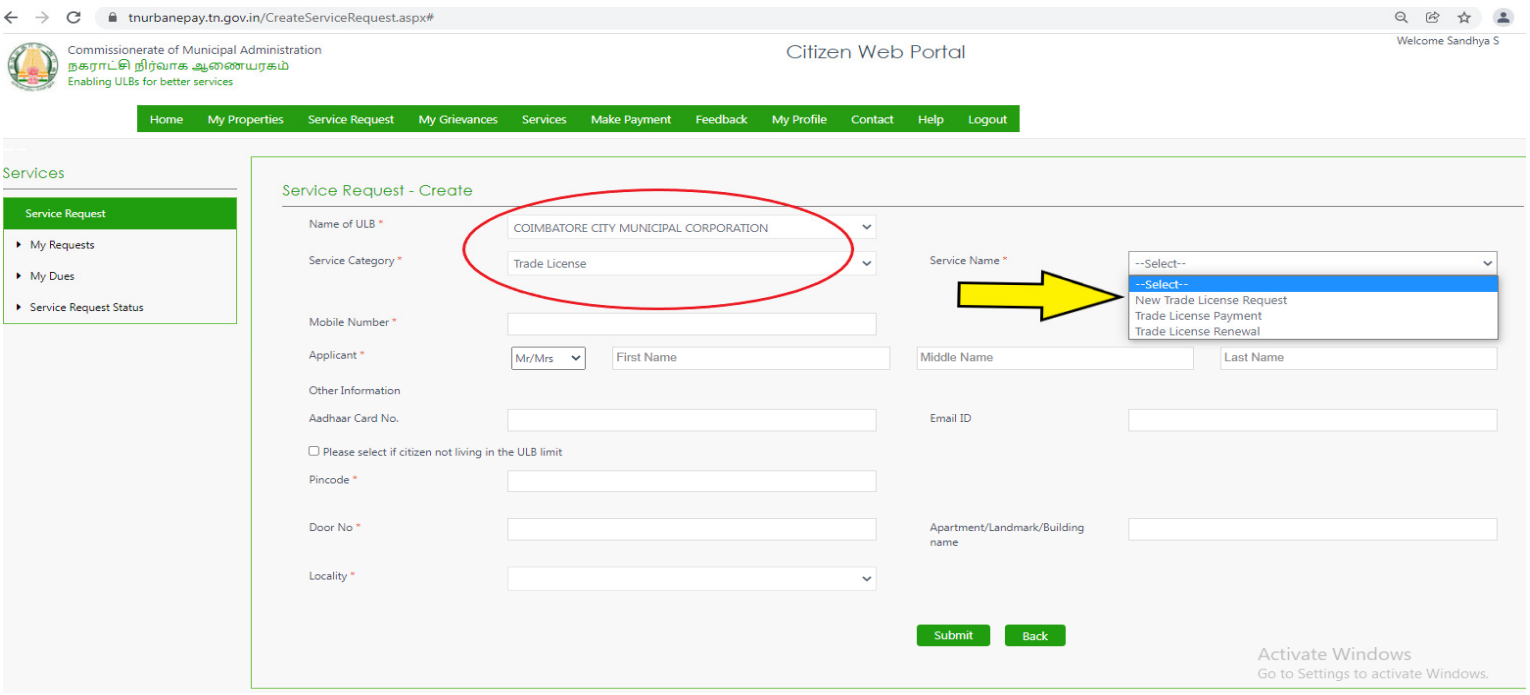
STEP 10

SELECT

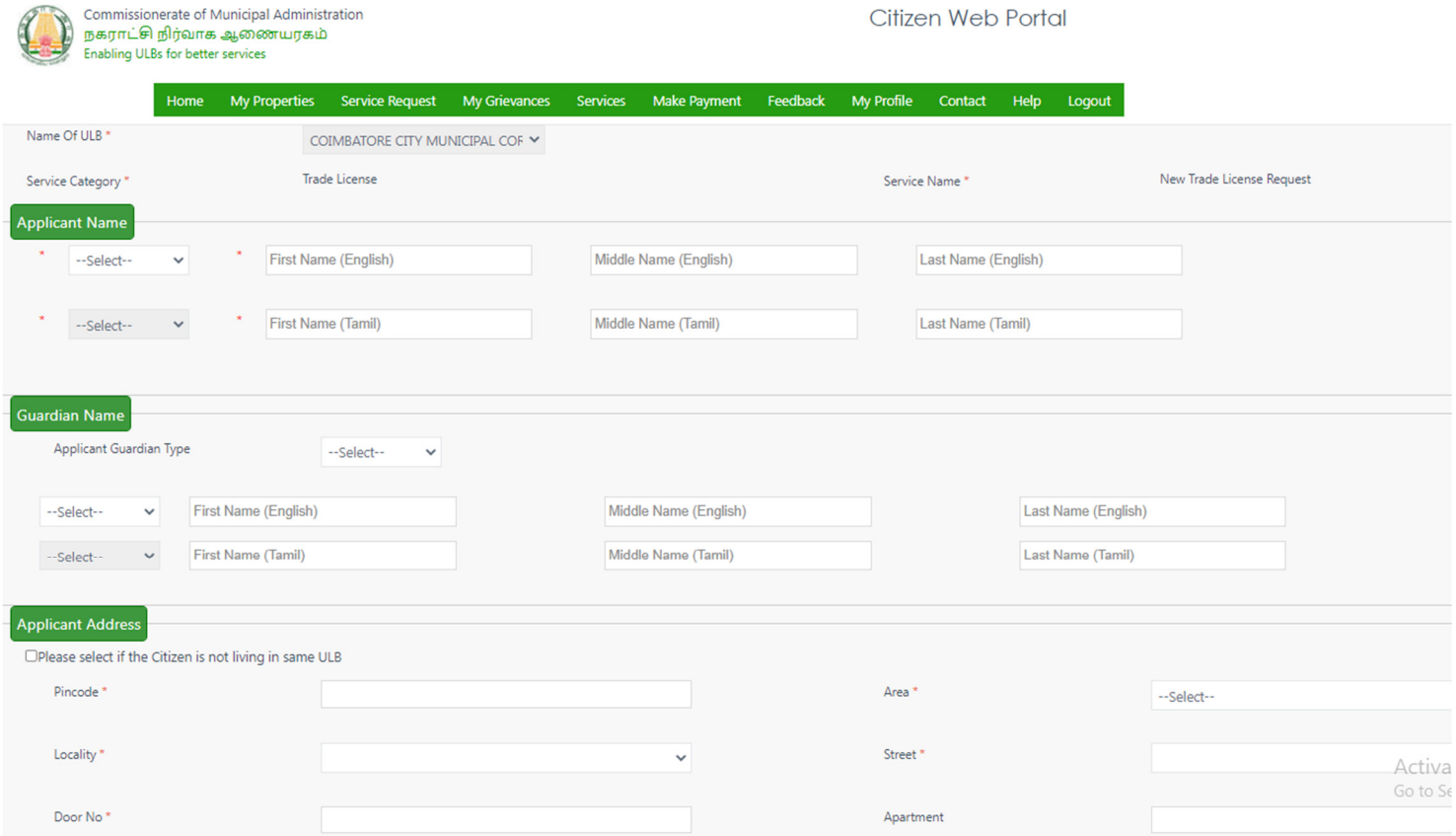
NAME OF ULB →COIMBATORE CITY MUNICIPAL CORPORATION

SERVICE CATOGERY→TRADE LICENCE

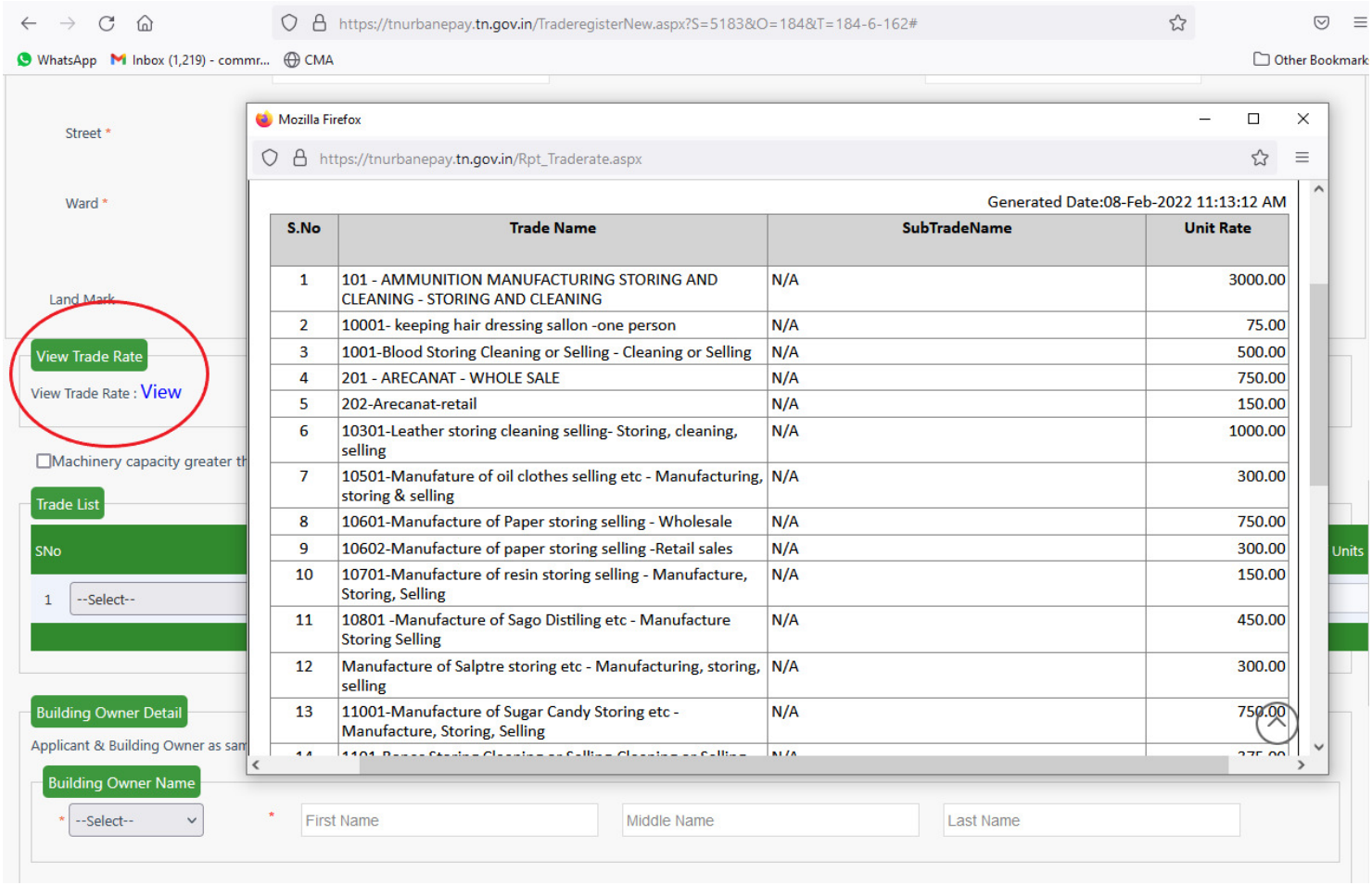
SERVICE NAME → NEW TRADE LICENSE REQUEST



STEP 11 **FILL THE APPLICANT DETAILS**

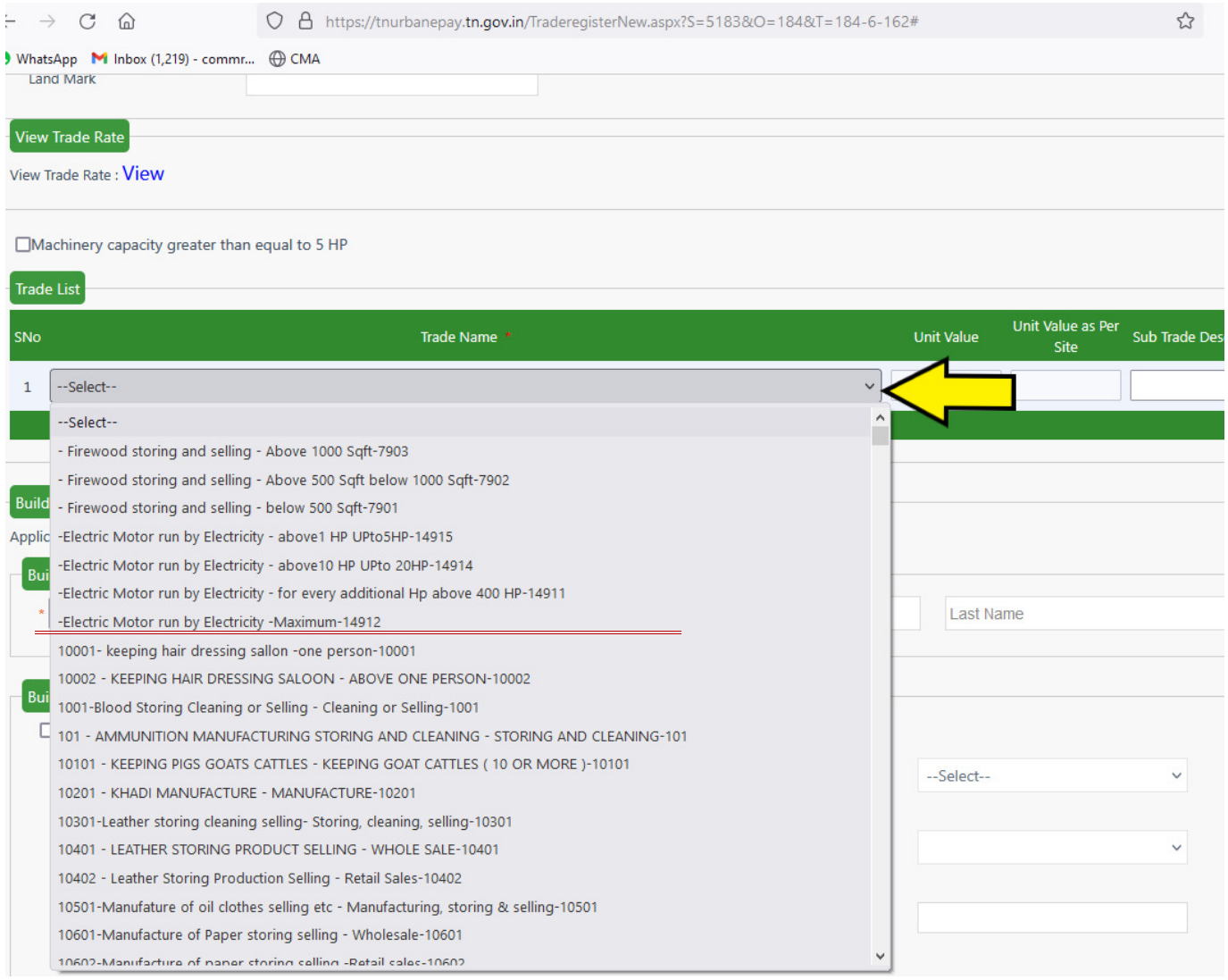


STEP 12 CLICK → VIEW FOR TRADE RATE



S.No	Trade Name	SubTradeName	Unit Rate
1	101 - AMMUNITION MANUFACTURING STORING AND CLEANING - STORING AND CLEANING	N/A	3000.00
2	10001- keeping hair dressing sallon -one person	N/A	75.00
3	1001-Blood Storing Cleaning or Selling - Cleaning or Selling	N/A	500.00
4	201 - ARECANAT - WHOLE SALE	N/A	750.00
5	202-Arecanat-retail	N/A	150.00
6	10301-Leather storing cleaning selling- Storing, cleaning, selling	N/A	1000.00
7	10501-Manufature of oil clothes selling etc - Manufacturing, storing & selling	N/A	300.00
8	10601-Manufacture of Paper storing selling - Wholesale	N/A	750.00
9	10602-Manufacture of paper storing selling -Retail sales	N/A	300.00
10	10701-Manufacture of resin storing selling - Manufacture, Storing, Selling	N/A	150.00
11	10801 -Manufacture of Sago Distiling etc - Manufacture Storing Selling	N/A	450.00
12	Manufacture of Salptre storing etc - Manufacturing, storing, selling	N/A	300.00
13	11001-Manufacture of Sugar Candy Storing etc - Manufacture, Storing, Selling	N/A	750.00

STEP 13 BASED ON SELECTED TRADE →UNIT VALUE TEXT BOX WILL BE ENABLED →FILL THE UNIT VALUE

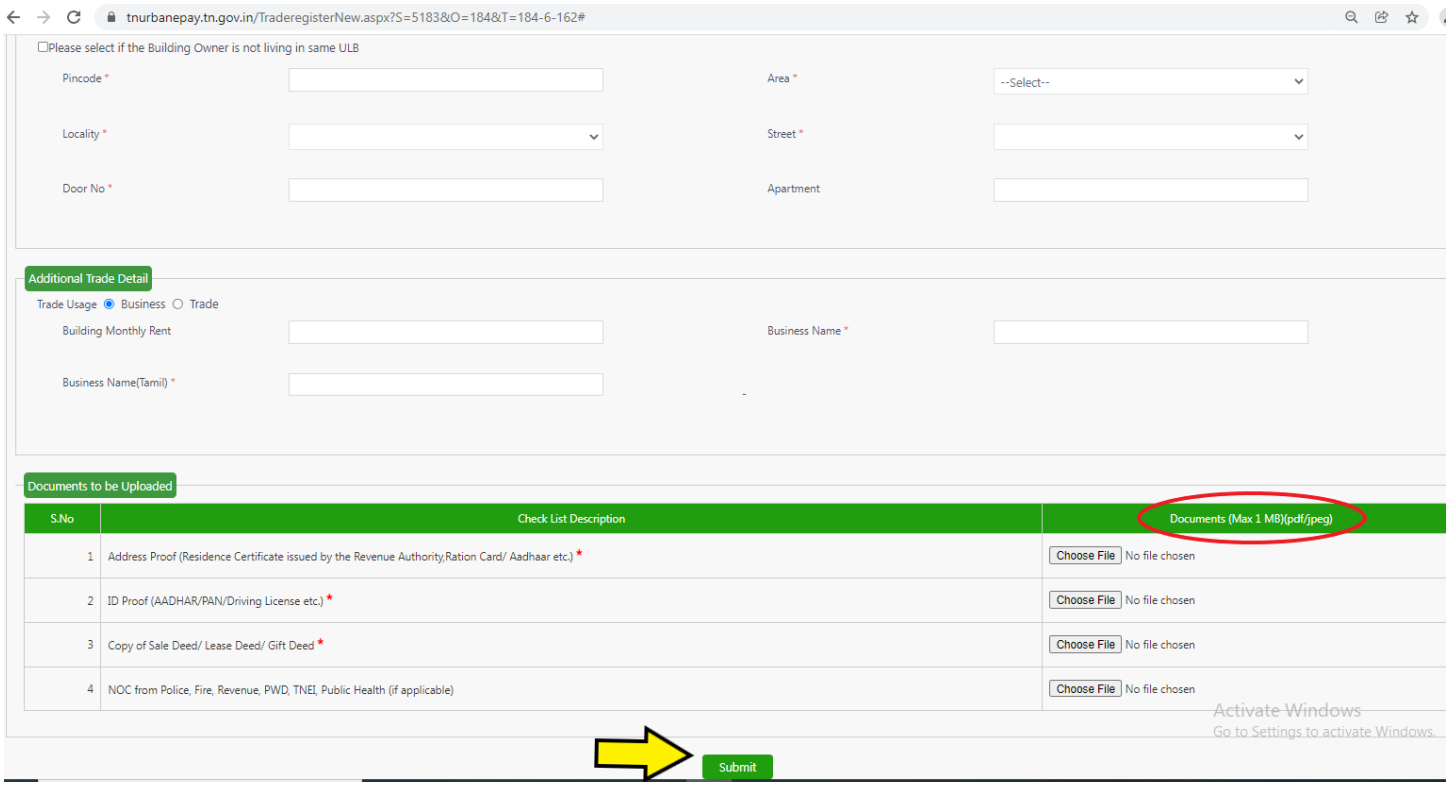


STEP 13

CHOOSE FILE→TO UPLOAD DOCUMENTS THEN VERIFY ALL THE DETAILS AND CLICK→SUBMIT

NOTE:

MANDATORY DOCUMENTS {Document Size (Max 1MB)}

- ✓ ADDRESS PROOF
- ✓ ID PROOF
- ✓ COPY OF SALE DEED/ LEASE DEED/ GIFT DEED

✓ SUBMITTED APPLICANT REQUEST WILL BE FORWARD TO CONCERNED WARD SI's